

# SNELSON PARISH COUNCIL

Clerk: Shareen Worthington Email: [council@snelsonpc.org.uk](mailto:council@snelsonpc.org.uk)

Chairman: Cliff Walsingham Vice-Chairman: David Clarke

## **Minutes of the Parish Council Meeting held at 7.30pm on Tuesday 21<sup>st</sup> September 2021 at Over Peover Village Hall**

**Present:** Cliff Walsingham (Chair), Hazel Ardern, David Clarke, Frazer Lloyd-Jones, Ward Councillor Marc Asquith and the Parish Clerk

**Members of Public:** None

### **21.39 Receive apologies for absence**

Cllr Winrow sent her apologies

### **21.40 Receive questions from members of the public**

There were no questions from the public

### **21.41 Receive declarations of members' interest in any agenda items**

No interests were declared

### **21.42 Approve the Minutes of the last meeting held on 6<sup>th</sup> July 2021**

The Minutes were agreed and signed as a correct record

### **21.43 Receive an update on policing matters**

Cllr Clarke attended a police surgery during the day and reported a phone box had been stolen from Chelford. A road traffic collision on Snelson Lane was reported to police on 16<sup>th</sup> August.

### **21.44 Receive an update on the Community Governance Review**

The consultation by CE Council has begun and will end on 28<sup>th</sup> November. The proposed merger with Over Peover was met with general approval. It was felt Snelson would have more influence and support if merged with a larger parish. The Chair suggested attending the next Over Peover meeting in October to gauge their opinions on the proposed merger.

### **21.45 Finance**

#### **a. Approve the Receipts and Payments Report**

The Receipts and Payments report was reviewed and duly approved.

### **21.46 Highways**

#### **a. Receive an update on The Common: drainage/flooding and footpath**

The Chair walked through the Common with a representative of the Astle Estate, looking at flooding issues. Local resident, Mr John Firth, was successful in getting CE Highways to clear out the drains along Common Lane. The pond near Heath Cottage,

to where the water should flow, is silted and thus causing the flooding. The Estate has agreed to excavate the pond which will allow the water to flow properly. Due to the build-up of silt at a ditch to the rear of Snelson House and Sycamore Cottage, it was agreed it should be cleared to allow water to drain south into another pond. Members agreed to undertake this work themselves.

**Action: All**

Another ditch, with a build-up of silt, also needs clearing to reduce the flooding issues. A field gate would need to be installed to allow a digger into The Common. It was agreed the PC would meet the cost of the field gate. To save money, the work will be carried out at the same time and by the same contractor cleaning out the Estate's pond.

**b. Receive an update on CE Highways proposals to introduce 'top-up' charges**

Cllr Asquith had no update on proposed 'top-up' charges

**c. Receive an update on the road safety signs**

Cllr Asquith to provide the clerk with a link to a form to request funding for road signs. Also, the Chair to provide the clerk with details and proposed locations which will be forwarded to the new Highways Officer.

**Action: Cllr Asquith and Chair**

**d. Discuss Highfield Farm – Heavy Goods Vehicles and Common Lane damage**

Members discussed the dangers from, and damage caused by, lorry drivers to Highfield Farm. A suggestion was put forward to seek advice on possibly closing parts of Common Lane to all vehicles. Another option considered was the possibility of creating access for the lorries via the Boundary Lane end of Highfield Farm. The Chair to investigate further and request historical paperwork from Mr John Firth.

**Action: Chair**

**e. Discuss proposed road closures for Run North West on 17<sup>th</sup> October**

It was noted that, despite a lack of response to objections to the Knutsford 10K Run, CE Council has agreed the date of the run citing there were no grounds for refusal.

## 21.47 Planning

**a. Receive an update on the Neighbourhood Plan**

The Chair reported a delay on the Plan and that it will need to be a scaled down version due to the proposed merger with Over Peover PC.

**b. Consider the following Planning Applications:**

- i). **21/4094M** – Longshott Farm, Pepper Street – Proposed outbuilding  
(Comments deadline was 01/09/21)

**Comment:** The Parish Council raised **no objections** to this application

- ii). **21/4100M** – Longshott Farm, Pepper Street – Two storey rear extension and single storey side extension, refurbish outbuilding and raise roof (Deadline was 01/09/21)

**Comment:** The Parish Council raised **no objections** to this application

- iii). **21/4107M** – Longshott Farm, Pepper Street – Conversion of disused barn to create three-bedroom dwelling (Deadline was 08/09/21)  
**Comment:** The Parish Council raised **objections** to this application
- iv). **21/4108M** – Longshott Farm, Pepper Street – Addition of a two-bedroom modular lodge (Deadline: 22/09/21)  
**Comment:** The Parish Council wishes to **object** to this application
- v). **21/4597M** – 2 Ash Cottages, Mill Lane – Demolition of existing garage, erection of new two-storey side extension and single storey rear extension (Deadline: 29/09/21)  
**Comment:** The Parish Council has **no objections** to this application

All responses are submitted, and available to view, on the CE Planning website.

- vi). **Update on 20/4976M** – Holly Tree House – Proposed retirement village  
The Committee meeting has been delayed yet again to 13<sup>th</sup> October. The four affected parishes will be represented at the meeting by a councillor from Ollerton with Marthall PC. It is anticipated that a report and decision will be given in November.

**c. Consider planning decisions**

One planning decision was reported:

21/0209M Silver Birches, Mill Lane – Approved with conditions

**21.48 Housekeeping and Maintenance**

**a. Update on engaging the services of a web designer**

Cllr Ardern to remind Ms Jo Whitby to call the clerk to discuss the request further.

**Action: Cllr Ardern**

**b. Discuss venue for PC meetings and safeguarding policy**

It was agreed that the remaining meetings, until a possible merger with Over Peover, will be held at Over Peover Village Hall. This is due to the difficulties in obtaining, and providing, a suitable safeguarding policy to the Methodist Church. The cost of hiring the hall will be significantly higher than hiring the church.

**c. Adopt the Standing Orders and Financial Regulations**

The Standing Orders and Financial Regulations were approved following a review by Cllr Winrow before the meeting.

**d. Approve the Risk Assessment and Code of Conduct**

The clerk to resend the Risk Assessment and Code of Conduct to Cllr Lloyd-Jones to review before the next meeting. Item carried forward.

**Action: Cllr Lloyd-Jones**

**e. Report on the Personnel meeting**

The Personnel Committee and the clerk had no matters to raise therefore a meeting was not necessary.

**f. Tender documents for any work**

There was no work to be tendered before the budget

**21.49 Correspondence**

**a. Queen's Jubilee Celebrations**

Ollerton with Marthall PC would like to invite Snelson PC to attend a meeting to consider a community event celebrating the Queen's Jubilee in 2022. Cllr Ardern was asked to attend the meeting on 11th October on behalf of the PC.

**21.50 Note items for inclusion on the next agenda**

Agree Budget

Set Precept

Set PC meeting dates for 2022/23 – The Chair proposed increasing the number of meetings from five to six per year; every two months.

Meeting concluded at 9 p.m.

The date of the next PC meeting is **Thursday 9<sup>th</sup>** December 2021