

SNELSON PARISH COUNCIL

Clerk – Shareen Worthington
Telephone – 01625 861101

Chairman – Janet Winrow/Cliff Walsingham
Vice Chairman – Hazel Ardern/Dave Clarke

Minutes of Parish Council Meeting held remotely via Zoom at 7.30pm on Tuesday 7th July 2020

Present: Janet Winrow (Chair), Hazel Ardern, David Clarke, Cliff Walsingham, Ward Councillor Marc Asquith and the Parish Clerk

Members of Public: None

20.24 Receive apologies for absence

Apologies were received from Cllr Firth and Cllr Stanier

20.25 Appointment of new Chair and Vice-Chair

Cllr Winrow notified members of her intention to stand down as Chair. Cllr Walsingham offered to stand as Chair. Cllr Winrow proposed Cllr Walsingham; this was seconded by Cllr Clarke. All were in favour. Cllr Walsingham was duly elected as Chair and presided over the remainder of the meeting. The Chair thanked Cllr Winrow for all her hard work over the years.

Cllr Clarke offered to stand as Vice-Chair. The current Vice-Chair, Cllr Ardern, agreed to stand down. All were in favour and Cllr Clarke was duly appointed.

20.26 Questions from the public and police report

There were no questions from the public and no reports of police incidents in Snelson. Cllr Clarke reported on a theft of GPS domes in the Tattenhall area and catalytic convertors in the Congleton area.

20.27 Declarations of Interest in any agenda items

There were no declarations of interest

20.28 Approve the Minutes of the last meeting on 5th May 2020

The Minutes were agreed as a correct record. To be signed by the Chair at the next 'physical' meeting.

20.29 Matters arising from the Minutes, not already covered in the agenda

It was reported that the Japanese Knotweed had been sprayed approximately a month ago and was showing signs of dying.

20.30 Finance

- **Receipts and Payments Report**

The Receipts and Payments report, which had been previously circulated, was approved.

- **Audited Accounts & Annual Governance Statement**

It was noted the Annual Accounts had been internally audited by a local Accountant. The AGAR forms were circulated prior to the meeting and were duly approved. The Clerk to obtain a wet signature from the Chair before sending to the external auditor and posting on the website.

Action: Clerk

20.31 Highways

Cllr Ardern notified members of several deep holes on Mill Lane and agreed to report the matter to Cheshire East Highways.

Action: Cllr Ardern

Cllr Firth submitted the following update:

1. Two large potholes in Common Lane/Common Farm Lane have been repaired as a priority. Additional repairs are scheduled for completion by end August 2020.
2. Highways have committed to repair/replace the drainage system on the western end of Common Lane, to prevent the repetitive major and prolonged build-up of deep water near Heath Cottage by early August 2020.
3. They agree that road surface marking is required at the junction of CL and CFL and this should also be completed by end August 2020

There have been two on site meetings, and several phone conversations, with Highways representatives since the SPC meeting in May. Under the current financial situation in the UK, County Council resources are becoming even more restricted than ever and, therefore, it is likely that further expediting may be required to get this work done. We will maintain contact with Highways accordingly.

20.32 Planning

- **Neighbourhood Plan Update**

The Chair reported a meeting has been arranged with Tom Evans from Cheshire East for the following week and that the ecology walkover will be carried out in mid-August. It was suggested that the Methodist Chapel and Longshott Farm be recommended for listed status.

- **Retirement & Care Village Proposal**

Members were in agreement to object to the proposal for a change in use of the garden at Holly Tree House. The Chair to draft a response for submission to Cheshire East Planning and for sharing with local residents. It was noted that some neighbouring parishes also object to the proposal.

Action: The Chair

20.33 Housekeeping and Maintenance

- **Standing Orders and Financial Regulations**

Cllr Ardern reviewed and approved the Financial Regulations. Cllr Winrow agreed to review the Standing Orders before the next meeting.

Action: Cllr Winrow

- **Risk Assessment**

Cllr Winrow also agreed to review the Risk Assessment before the next meeting.

Action: Cllr Winrow

20.34 Correspondence

There was no correspondence to report

20.35 Items for the next agenda

Approve Standing Orders and Risk Assessment
Personnel Meeting

Meeting concluded at 8.10 p.m.

The date of the next PC meeting is Tuesday 8th September 2020