

SNELSON PARISH COUNCIL

Clerk - Liz McGrath
Telephone - 01565 722762

Chairman - Janet Winrow
Vice Chairman - John Firth

Minutes of the Annual Parish meeting held at 7.30pm on Tuesday 6th March 2018 at Snelson Methodist Church, Pepper Street.

Chairman's annual review – This is to be posted out to all households in the parish.
Parishioners Questions – None

Meeting Closed – 7.37pm

Minutes of meeting held at 7.45pm on Tuesday 6th March 2018 at Snelson Methodist Church, Pepper Street.

Present: Janet Winrow (JW), Hazel Ardern (HA), Les Stanier (LS), Gordon Phillips (GP), David Clarke (DC), and George Walton (GW)

		Action
18.01	Police report: the police were not in attendance	
18.02	Parishioners' Question Time: None	
18.03	Apologies: John Firth	
18.04	Declarations of Interest: None	
18.05	To approve the Minutes of the last Meeting on Tuesday 5th December 2017: the minutes were agreed and signed as a correct record.	
18.06	To discuss matters arising from the last meeting, not already covered in the agenda: None.	
18.07	Annual Calendar and roles of Parish Council. These were discussed and volunteers assigned to roles. These will be updated and sent out to the members and updated on the website.	Clerk
18.08	<p>Finance: There were no payments or receipts to report. The clerk is hoping to have the contributions to operation shield and the highway signage paid before the end of the financial year.</p> <p>Mandate – it is hoped this will be completed before the May meeting.</p>	JW, HA, DC

18.09	Highways Pothole on common lane have been filled in but not the large one on the side of the highway. Clerk is to follow up this and progress of the bell curbs and signage with Simon Wallace and Lee Glover. Clerk to also ask when road signs will be repaired.	Clerk
18.10	Common: The electricity company have asked for a consent form to be completed to allow them th access the trees on the common to clear branches from power lines. DC has signed. Japanese Knotweed control to be reviewed in May	LS, DC
18.11	Planning: No comment was made in respect of the application 18/0350M 4 Ash Cottages, Mill Lane. Neighbourhood Plan: The meeting resolved to set up a steering group. Suggested members were JW, HA, DC and Mr & Mrs Kenyon were to be invited. An invitation is to be extended to the whole parish for interested parties to join. A questionnaire is to go out with Chair annual report and invitation to collect operation shield packs. A SAE is to be given with the questionnaires for ease of return. A page on the website is also to be created to explain what the NHP is. Tom Evans is to be invited to the May Meeting.	JW, HA, DC Clerk
18.12	Correspondence: Changes to the VAT returns are to come into force early 2018. ChALC weekly update and CE monthly update to be circulated to members. Meeting ended at 20.30	
NEXT MEETING 7.30 P.M. TUESDAY 8 th MAY 2018.		

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