

SNELSON PARISH COUNCIL

Clerk - Liz McGrath
Telephone - 07973681226

Chairman - Janet Winrow
Vice Chairman - Hazel Ardern

Minutes of Parish Council Meeting held at 7.30pm on Tuesday 4th September 2018 at Snelson Methodist Church, Pepper Street.

Present: Janet Winrow (Chair), Gordon Phillips (GP), Hazel Ardern (HA), John Firth (JF), Les Stanier (LS), Dave Clarke (DC), George Walton (GW) and Parish Clerk.

Also present: Julia Short, PCSO, from Cheshire Police

		Action
18.42	Police report: The police were in attendance and a monthly report was read to the meeting.	
18.43	Parishioners' Question Time: None present	
18.44	Apologies: None	
18.45	Declarations of Interest: None	
18.46	To approve the Minutes of the last Meeting on Tuesday 3rd July 2018: The minutes were agreed and signed as a correct record.	
18.47	To discuss matters arising from the last meeting, not already covered in the agenda: None	
18.48	New Clerk Appointment: It was noted that the present Clerk had resigned her position and the Chair, on behalf of the Council, thanked her for her service over many years. An advert had been placed for a new Clerk and the Council were hopeful of finding someone suitable. The present Clerk to assist with the handover.	
18.49	Review Standing Orders and Financial Regulations: The revised Standing Orders and Financial Regulations had been reviewed and approved by the Chair; both were adopted by the Council unanimously.	
18.50	Selecta DNA Project Update: The kits had been ordered and potential dates were discussed to invite Parish residents to take up the offer. PCSO Short	

	agreed to the use of the Police logo on the letters being sent to residents explaining the kits. Councillor Clarke offered to deliver all the letters.	
18.51	<p>Finance: Approve Receipts and Invoices for Payment - The receipt and payments report were not presented to the meeting and will be carried forward to the next meeting.</p> <p>Bank Mandate – Notification has been received so cheques can now be signed by Councillors Winrow, Clarke and Ardern.</p>	
18.52	<p>Highways: Councillor Firth reported that Highways Dept. are now expected to carry out the work on Common Lane, re HGV routing etc, before the end of this year. A meeting on-site, to finalise details, would be held later in September. (UPDATE: Meeting date September 18th confirmed).</p>	
18.53	<p>Common - Spraying: Japanese Knotweed to be monitored but seems very limited in scope.</p>	
18.54	<p>Planning: Neighbourhood Plan – Very little progress pending new Clerk appointment. The questionnaires have all been delivered by Councillor Clarke and approx. 20 responses received by the Clerk, all making similar comments about traffic and continued rural use.</p>	
18.55	<p>Correspondence: A letter had been received by the Clerk regarding attendance at a Police Cluster meeting. Councillor Clarke offered to attend.</p> <p>Meeting ended at 8.30</p>	
NEXT MEETING 7.30 P.M. TUESDAY 4 th DECEMBER 2018		