

SNELSON PARISH COUNCIL

Clerk - Shareen Worthington
Telephone - 01625 861101

Chairman - Janet Winrow
Vice Chairman - Hazel Ardern

Minutes of Parish Council Meeting held at 7.30pm on Tuesday 4th December 2018 at Snelson Methodist Church Vestry, Pepper Street.

Present: Janet Winrow (Chair), Gordon Phillips (GP), Hazel Ardern (HA), John Firth (JF), Les Stanier (LS), Dave Clarke (DC), George Walton (GW) and Parish Clerk.

Members of Public: One

		Action
18.56	Police Report: There were no incidents to report	
18.57	Parishioners' Question Time: None	
18.58	Apologies: None	
18.59	Declarations of Interest: Cllr Ardern – Item 18.68	
18.60	To approve the Minutes of the last Meeting on Tuesday 4th September 2018: The minutes were agreed and signed as a correct record	
18.61	To discuss matters arising from the last meeting, not already covered in the agenda: None	
18.62	New Clerk Appointment: The Council welcomed the new clerk, Shareen Worthington. The Personnel Committee to meet soon to discuss the clerk's probationary period, which ends in December.	JW
18.63	May 2019 Elections: Enquiries were made regarding the procedure for the May Elections. The Clerk to find the relevant information, check Standing Orders and also enquire about Election training being held in January/February. Clerk to report findings and bring all necessary paperwork to the next PC meeting in March.	Clerk

18.64	<p>Selecta DNA Project Update: Cllr Clarke reported that 17 kits were handed out over the two presentations. PCSO Julia Short suggested holding another couple of sessions in the new year, because, from her experience, word of mouth and the signs being installed encourages interest from residents. The Council agreed to hold a further session in the new year. The Clerk to book the chapel and print letters notifying residents. It was agreed to sell any remaining kits to Over Peover Parish Council following the final presentation.</p>	Clerk
18.65	<p>Finance: To approve Receipts and Invoices for Payment - The Receipt and Payment report was presented to the meeting and approved. Clerk to circulate to Council electronically. Payments becoming due were also approved and authorised. Concern was expressed over the low level of funds available in the bank account. The surplus was used towards the signage costs and DNA kits. Clerk to closely monitor the situation over the next few months.</p> <p>Bank Account - The Clerk has become an authorised signatory on the bank account. Forms for online access were authorised at the meeting.</p> <p>To agree Budget - The figures for the draft budget were discussed. Clerk to update and circulate for approval before the precept deadline in January.</p> <p>To set Precept - Once the budget is finalised, the precept figure will be calculated, and a request will be submitted to Cheshire East in January.</p>	Clerk Clerk Clerk Clerk
18.66	<p>Highways: Cllr Firth provided an update on the work due on Common Lane. The meeting with the Highways Department in September was productive. Work is scheduled to go ahead but has been delayed until January. Mr Natale Maltese, from Highways, has been on leave so Cllr Firth will circulate an update after speaking with him. It was noticed the roads have been marked. Cllr Firth to establish if this is in preparation for the maintenance, or some other work, possibly BT. Cllr Firth also reported that he, on behalf of Snelson PC, was continuing to press Highways Dept to carry out proper repairs to the surfaces of Common Lane and the public section of</p>	JF JF

	Common Farm Lane. The policy of patching potholes was completely inadequate to cope with the HGVs and increasingly heavy farm machinery using these lanes, which were now in a dilapidated state and not fit for purpose to the extent of also being almost impassable and dangerous for pedestrians, horse riders and cyclists who used the lanes on a regular basis.	
18.67	Common - Spraying: Cllr Stanier reported the spraying had been done and the Japanese Knotweed appears to be dying.	
18.68	Planning: Cllr Ardern has been approached by residents expressing concern over a neighbour's large garden shed. The residents have asked for the Council's response as it appears a planning application was not submitted. Cllr Ardern to provide further information to Cllr Walton, who will enquire if planning permission is required. Neighbourhood Plan – The Chair gave an update on the recent meeting with Tom Evans from Cheshire East Planning. The next stage is to set up a Stakeholder's Group and to appoint a consultant. The Chair to shortlist a couple of consultancy firms and invite them to speak at a Parish Council meeting. Chair to also locate the steering group volunteers' list.	HA GW JW
18.69	Correspondence: A flyer has been received by the Clerk from the Manchester Airport Outreach programme, listing dates for community relations' events. Clerk to circulate these electronically in future. Meeting ended at 8.40pm	
NEXT MEETING 7.30 P.M. TUESDAY 5 th MARCH 2019		